FOOTHILLS REGIONAL AIRPORT ADVISORY COMMITTEE MEETING

Thursday, October 15, 2026, 1:00 p.m.
Foothills County Administration Office
309 Macleod Trail South – High River

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA
   Proposed motion: That the agenda of the October 15, 2026 Foothills Regional Airport Board meeting be adopted as circulated.

3. MINUTES OF PREVIOUS MEETING

   3.1 Foothills Regional Airport Board Minutes - June 25, 2026 — 3
   Proposed motion: That the minutes of the June 25, 2026 Foothills Regional Airport Board meeting be accepted as presented.

4. CONFIDENTIAL CLOSED MEETING

   4.1 Advice from Officials - ATIA s. 29

   4.2 Delinquent Accounts - ATIA s. 29

5. FINANCIAL REPORTS

   5.1 Proposed 2027 Budget — 11
   Proposed Motion: That the Foothills Regional Airport Board receive the Proposed 2027 Budget as information.

6. AIRPORT MANAGER REPORT

   6.1 Airport Manager Monthly Update Summary — 15
   Proposed motion: That the Foothills Regional Airport Advisory Committee accept the manager's report for information.

7. BUSINESS

   7.1 Snowblower Attachment - Request to Purchase — 16
   Proposed motion: That the Committee recommend to Council to authorize the purchase of a snowblower attachment from Brandt with a total cost not to exceed $14,125.00 plus applicable taxes.

   7.2 Airport Fire Protection Reservoir Update

   7.3 Airport 2026 Fee Bylaw — 17

   7.4 Tenant Meeting Dates

   7.5 Airport Parking Monitoring and Donation

   7.6 Crack Filling

7.7 Runway Maintenance

7.8 STIP Grant Application
Proposed motion: That the Committee request Foothills County to take the necessary steps for applying for a STIP Grant to fund needed capital improvements.

8. ACTION ITEMS

8.1 Updated Action List 18

9. CORRESPONDENCE

9.1 Correspondence - Requiring Action

9.2 Correspondence - For Information

10. NEXT MEETING DATE - TBD

11. ADJOURNMENT

FOOTHILLS REGIONAL AIRPORT ADVISORY COMMITTEE

June 25, 2026, 9:00 a.m.
Foothills County Administration Office
309 Macleod Trail South – High River

Attendees:	Reeve Rob Siewert Councillor Benita Estes (Chair) Dennis Fox Richard Pittet Pedro Hernandez
Administration:	Legislative Services Assistant Garity Stanley Manager of Parks & Recreation Jeff Porter

---

1. CALL TO ORDER

The Foothills Regional Airport Advisory Committee met by way of electronic communications on June 25, 2026 at 9:01 a.m.

2. ADOPTION OF AGENDA

RESOLUTION: 07-26
Moved by: Dennis Fox

That the agenda of the June 25, 2026 Foothills Regional Airport Advisory Committee meeting be adopted as circulated.

CARRIED

3. MINUTES OF PREVIOUS MEETING

3.1 Foothills Regional Airport Advisory Committee Minutes - February 10, 2025

RESOLUTION: 08-26
Moved by: Rob Siewert

That the minutes of the February 10, 2025, Foothills Regional Airport Advisory Committee meeting be acknowledged as a reasonable representation of the meeting.

DRAFT

CARRIED

3.2 Foothills Regional Airport Advisory Committee Minutes - March 26, 2026

RESOLUTION: 09-26
Moved by: Richard Pittet

That the minutes of the March 26, 2026 Foothills Regional Airport Advisory Committee meeting be accepted as presented.

CARRIED

4. FINANCIAL REPORTS

4.1 Financial Reports

Updated financials will be reported at the next Committee meeting.

5. AIRPORT MANAGER REPORT

5.1 Airport Manager Monthly Update Summary

J. Porter provided the following operational updates:

- There have been issues with the power sources at the gates at the airport.
- The breaker for the north gate had tripped but is now working.
- The gates will be set to open at 6:30 a.m. and close at 10:30 p.m. Outside these hours, individuals will need to use the keypad. The gate code remains the same.
- Quotes are being obtained for crack filling on the runways and taxiways.
- A contractor repaired the deck and doors by installing concrete pillars and sidewalk blocks, adding support underneath, pulling the deck back and making repairs to keep it secure and supported.
- Foothills County Agricultural Services has been mowing at the airport.
- J. Porter has a meeting with the 187 Squadron Air Cadets on Friday to discuss the tie-down monitoring and potential alternatives, should a management company or manager be retained.

DRAFT

- The Agricultural Services Board will be sterilizing runway 15/33.

R. Pittet will get together with D. Fox and P. Hernandez to look at the condition of runway 15/33.

RESOLUTION: 10-26
Moved by: Dennis Fox

That the Foothills Regional Airport Advisory Committee accept the manager's report for information.

CARRIED

6. BUSINESS

6.1 Airport Advisory Committee Bylaw

It was noted that the Airport Advisory Committee Bylaw attached to the staff report was not the corrected version that received second and third reading. The corrected Bylaw was distributed to the Committee.

A discussion was held regarding airport hangars and residents' use of hangars for non-aviation activities.

J. Porter updated the Committee that Foothills County is working on management solutions for the airport. Any enforcement action would require a Council decision regarding the steps to be taken.

R. Siewert noted that amendments have been made to the Land Use Bylaw, resulting in enforcement being complaint-based and referred to the County's Compliance Officer for investigation.

6.2 Airport Logo

The Committee reviewed the three logos that were submitted for review.

RESOLUTION: 11-26
Moved by: Dennis Fox

That the Foothills Regional Airport Advisory Committee recommend logo 1V3 as the airport logo.

CARRIED

6.3 Tenant Meeting Dates

J. Porter would like to firm up dates for a tenant's meeting.

DRAFT

The Committee felt that an evening meeting would be appropriate, as the last tenants' meeting was held during the day. It was suggested that a date after September 15 be considered.

6.4 Airport Project List

J. Porter reviewed the project list. The list included work completed to date and showed progress on projects. The remaining projects are larger, more costly projects that have been deferred over the years.

P. Hernandez inquired whether anything was scheduled for the purchase of a snow blower and suggested that a weather station be considered, preferably one that can be accessed through the internet and Wi-Fi.

J. Porter advised that the snow blower was approved in the County's Capital Budget; however, the purchase has not yet been made, as the County is investigating whether a management company will take over maintenance and management of the airport.

R. Siewert inquired about the paving of the main runway or micro-surfacing the main runway. J. Porter will confirm how long it has been since the last micro-surfacing was completed. Typically, a micro-surface should last 10-15 years. The current issue is that the runway cracks have become large, increasing project costs.

R. Siewert suggested examining the micro-surfacing of the taxiways and aprons and ensuring they are included in the paving/micro-surfacing project.

J. Porter noted that the ground side, the MRO road, was smoothed out with assistance from public works.

D. Fox expressed concerns about runway 25 being delayed until 2035, as it has already been identified as a safety issue due to the amount of backtracking occurring at the airport. As the airport becomes busier, the parallel taxiway may need to be advanced from 2035.

J. Porter suggested obtaining high-level engineering to provide cost estimates for these projects and to assist in developing a financial plan, including how the projects would fit into the County's budget and available grants.

R. Siewert inquired about the STIPP grant and the deadline to submit the application.

J. Porter noted that the STIPP grant falls under the Community Airport Program grant. To be prepared, the County needs to identify the project to be completed, complete a cost analysis, and ensure that funds are available for the County's portion of the grant if successful. Applications must be submitted by November 30, 2026. If successful, funding would be for the 2027 year.

RESOLUTION: 12-26
Moved by: Rob Siewert

That the Committee recommend to Council that an application for the November 2026 STIPP Grant be submitted for the paving and/or micro surfacing of the main runway and taxiway.

CARRIED

6.5 Airport Fire Protection Reservoir - Cost Sharing

J. Porter asked the Committee for input/ideas on cost-sharing options for the airport fire protection reservoir. The County will have a better idea of actual costs in the fall. Currently, the airport has 53 tenants; a full Phase I build-out would increase this number up to 73. The reservoir would benefit both tenants and members of the surrounding community.

D. Fox did not see the justification for passing this cost on to tenants. He noted that the cost of a new water system would not be charged to specific individuals but would be funded more broadly through taxes.

R. Pittet commented that airports operate in a competitive environment. Vulcan has seen more growth in one year than Foothills has seen in the last five to 10 years. Claresholm offers tenants the option to purchase lots that already have water services installed. Okotoks is privately owned, and the owner is actively expanding airport features. He noted that while the airport is a County asset, advising new tenants that the airport has a large fire reservoir is not a significant selling point. Any increase in costs may give individuals a reason not to choose the airport.

P. Hernandez stated that the Committee needs to consider what the County has already contributed, including improvements to the lights, runway, and roads. The airport is larger than Vulcan's and requires more investment. He noted that it costs a significant amount to keep the airport operating and that, by the time the Fire Department arrives, there may not be much left of an aircraft. He questioned what other revenue sources or

streams could be considered to help the County and suggested sending a letter to tenants to obtain their input.

R. Siewert provided insight that, from Council's perspective, the reservoir is considered a requirement under the safety codes and is viewed like any other development, where the development should contribute to the costs. A portion would be covered by tax dollars and a portion by the airport community. He noted that there are a few different tax avenues available.

D. Fox suggested considering the number of lots already available, plus the Phase II lots that may become available. If a contribution is required, it should come from new users, as this infrastructure would allow more users at the airport.

RESOLUTION: 13-26
Moved by: Benita Estes

That the Committee recommend that the cost sharing options be discussed at the next tenants' meeting.

CARRIED

6.6 Delinquent Accounts

J. Porter updated the committee that there are two delinquent accounts that have not paid their sublease fees. The County has tried to contact them and will be posting notice on their hangar doors. If the lack of payment continues, the County will need to take other action.

R. Siewert inquired whether, since the airport is now run by the County, the delinquent funds could be added to their taxes. J. Porter will look into this.

J. Porter informed the Committee that the new lease agreements are with the Tax Department. The Tax Department will process the agreements and send them out. He also noted that one tenant refuses to sign an agreement. J. Porter will confirm whether the new agreements will be ready for the tenants' meeting and whether they need to go to Council for approval, which may affect the timeline.

The Committee discussed the need for longer leases and the benefits of sales compared to leases.

6.7 Tie-down Parking: Non-Flying Aircraft

J. Porter noted that there are three aircraft in the tie-down area on a long-term basis. Two of the aircraft are not flying and have not flown in the last year or two. He suggested considering a policy requiring aircraft to be flown once or twice per year and to be airworthy.

D. Fox agreed that aircraft in the tie-down area need to be airworthy or removed.

R. Pittet noted that the parked aircraft have valid certificates of airworthiness, which means that at least once per year the owner has taken the aircraft to a shop for inspection.

D. Fox suggested that a policy could require aircraft to have a certificate of airworthiness and, if the aircraft is not airworthy, apply a higher rental rate or substantial increase as a penalty to encourage the owner to park elsewhere. He noted that it may be possible to check online whether an aircraft is airworthy or to require the owner to produce the certificate.

J. Porter suggested a bylaw rather than a policy, as a bylaw would be enforceable. J. Porter will work on a bylaw to bring back to the Committee in the fall for input.

J. Porter confirmed that the grass area used for parking was designed for transitioning aircraft without hangars. It was not designed for long-term storage or for abandoned or non-flying aircraft.

RESOLUTION: 14-26
Moved by: Rob Siewert

That the Committee request administration draft a bylaw regarding the requirement for inspected, airworthy aircraft on-site.

CARRIED

6.8 Airport Land and Terminal Space Lease Survey

J. Porter advised that he previously received an inquiry from an individual conducting an airport survey across Canada. Information was provided about the airport, and the County recently received a copy of the report.

7. ACTION ITEMS

7.1 Updated Action List

The Committee reviewed the Action List and requested quotes for the parallel taxiway and paving assessment.

10. NEXT MEETING DATE - TBD

The next meeting of the Foothills Regional Airport Advisory Committee will be coordinated by administration.

11. ADJOURNMENT

RESOLUTION: 15-26
Moved by: Dennis Fox

That the Foothills Regional Airport Advisory Committee adjourn the meeting of June 25, 2026 at 10:41 a.m.

CARRIED

DRAFT

2028-2031 Airport Capital Plan

Capital Assets			2028	
Item	**Quantity**	**New or Replacement**	**Cost**	**Est. Sale Proceeds of Old Asset**
Service remaining Commercial Lots with gas and Electrical	5 Lots	New	80,000	0
Maintenace Equipment/Office/Pilot Lounge Building	1	Replacement	200,000	5000
		Total	280,000	5,000

Capital Assets			2029	
Item	**Quantity**	**New/Replacement**	**Cost**	**Est. Sale Proceeds of Old Asset**
Airport Parallel Taxiway and C Lots Taxiway Extension/Paving	1	New	1,000,000	0
		Total	1,000,000	-

Capital Assets			2030	
Item	**Quantity**	**New/Replacement**	**Cost**	**Est. Sale Proceeds of Old Asset**
Weather Station	1	New	140,000	0
		Total	140,000	-

Capital Assets			2031	
Item	**Quantity**	**New/Replacement**	**Cost**	**Est. Sale Proceeds of Old Asset**
Small Front End Loader with Blade/Bucket /Snow Blower	1	Replacement	450,000	10,000
		Total	450,000	10,000

2027 Current Year Capital Asset Request

Prepared by: Jeff Porter

Department Parks and Recreation

Service Area: Community Services

Director Rick Saulnier

Capital Assets				2027
Item	Quantity	New/Replacement	Cost	Est. Sale Proceeds of Old Asset if Applicable
Runway and Taxiway Microsurfacing and Pavement Patches	1	New	700,000	-
		Total	700,000	-

Short Description: Short description of the Assets (few sentences per asset). This should include the objective of the purchase, scope of the work and project timeline and costs

Runway and Taxiway Microsurfacing and Pavement Patches: This process will repair and seal the failing ashphalt to extend the life of the main runway and taxiway for 5 to 10 years. The work will be conducted by a contractor and be completed in the calendar year.

Rationale/Justification:

Runway and Taxiway Microsurfacing and Pavement Patches: There is failing ashphalt in numerous areas of the main runway and taxiways at Foothills Regional Airport that need to be addressed before they turn into bigger issues or cause damage to aircraft or equipment.

GL Account Type *	GL Account *	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Budget	2027 Actual	2027 Variance	Comment Annual
Expense / Expenditure	2-33-00-111-Airport Wage	12,322.54	6,810.00	5,359.50	7,013.00	7,353.00	-	(7,353.00)	
Expense / Expenditure	2-33-00-113-Airport Bene	1,439.46	1,328.00	1,139.89	1,431.00	1,330.00	-	(1,330.00)	
Expense / Expenditure	2-33-00-200-Airport Equip	-	-	-	1,500.00	875.00	-	(875.00)	
Expense / Expenditure	2-33-00-208-Airport Mem	2,784.04	-	200.00	300.00	350.00	-	(350.00)	
Expense / Expenditure	2-33-00-209-Airport Confe	-	-	-	1,500.00	3,000.00	-	(3,000.00)	
Expense / Expenditure	2-33-00-210-Airport Adve	-	-	-	1,500.00	5,000.00	-	(5,000.00)	
Expense / Expenditure	2-33-00-230-Airport Posta	82.34	-	-	-	-	-	-	
Expense / Expenditure	2-33-00-248-Airport Repa	15,631.80	-	1,023.23	5,000.00	2,900.00	-	(2,900.00)	
Expense / Expenditure	2-33-00-249-Airport Main	12,792.37	-	8,381.36	3,000.00	10,000.00	-	(10,000.00)	
Expense / Expenditure	2-33-00-250-Airport Telep	35.90	-	161.54	-	200.00	-	(200.00)	
Expense / Expenditure	2-33-00-263-Airport Insur	(763.32)	-	7,384.66	9,000.00	9,000.00	-	(9,000.00)	
Expense / Expenditure	2-33-00-290-Airport Other	159,919.77	-	18,347.79	10,000.00	10,000.00	-	(10,000.00)	
Expense / Expenditure	2-33-00-510-Airport Office	3,545.00	-	-	-	1,000.00	-	(1,000.00)	
Expense / Expenditure	2-33-00-549-Airport Main	2,190.87	-	382.58	1,000.00	1,000.00	-	(1,000.00)	
Expense / Expenditure	2-33-00-551-Airport Utiliti	16,514.03	2,000.00	6,287.18	5,000.00	6,500.00	-	(6,500.00)	
Expense / Expenditure	2-33-00-590-Airport Other	5,137.91	-	4.77	-	-	-	-	
Expense / Expenditure	2-33-00-940-Airport Bad D	-	-	-	-	-	-	-	
Expense / Expenditure	2-33-00-950-Airport Depr	37,458.74	10,737.00	-	37,459.00	37,459.00	-	(37,459.00)	
Data below this row will not be imported.									

GL Account Type	GL Account *	Description	2027	2028	2029	2030
Revenue	1-33-00-431-Airport - Tie Downs	Airport - Tie Downs	1,000.00	1,000.00	1,000.00	1,000.00
Revenue	1-33-00-432-Airport - Miscellaneous Revenue	Airport - Miscellaneous Revenue	1,500.00	1,500.00	1,500.00	1,500.00
Revenue	1-33-00-530-Airport - Leases	Airport - Leases	126,000.00	127,000.00	128,000.00	129,000.00
Revenue	1-33-00-810-Airport - High River Contrib.	Airport - High River Contrib.	-	-	-	-
Revenue	1-33-00-830-Airport - Grants	Airport - Grants	-	-	-	-
Expense	2-33-00-111-Airport Wages	Airport Wages	-	-	-	-
Expense	2-33-00-113-Airport Benefits	Airport Benefits	-	-	-	-
Expense	2-33-00-200-Airport Equipment Rental	Airport Equipment Rental	875.00	875.00	875.00	875.00
Expense	2-33-00-208-Airport Memberships	Airport Memberships	350.00	350.00	350.00	350.00
Expense	2-33-00-209-Airport Conferences	Airport Conferences	3,000.00	3,000.00	3,000.00	3,000.00
Expense	2-33-00-210-Airport Advertising	Airport Advertising	5,000.00	1,500.00	500.00	500.00
Expense	2-33-00-230-Airport Postage	Airport Postage	-	-	-	-
Expense	2-33-00-248-Airport Repairs Contracted	Airport Repairs Contracted	2,900.00	2,900.00	2,900.00	2,900.00
Expense	2-33-00-249-Airport Maintenance Contract	Airport Maintenance Contract	10,000.00	20,000.00	10,000.00	20,000.00
Expense	2-33-00-250-Airport Telephone	Airport Telephone	200.00	200.00	200.00	200.00
Expense	2-33-00-263-Airport Insurance	Airport Insurance	9,000.00	9,200.00	9,400.00	96,000.00
Expense	2-33-00-290-Airport Other Services	Airport Other Services	10,000.00	10,000.00	10,000.00	10,000.00
Expense	2-33-00-510-Airport Office Supplies	Airport Office Supplies	1,000.00	300.00	300.00	300.00
Expense	2-33-00-549-Airport Maintenance Goods	Airport Maintenance Goods	1,000.00	1,000.00	1,000.00	1,000.00
Expense	2-33-00-551-Airport Utilities	Airport Utilities	6,500.00	6,700.00	6,900.00	7,100.00
Expense	2-33-00-590-Airport Other Goods	Airport Other Goods	-	-	-	-
Expense	2-33-00-940-Airport Bad Debt Expense	Airport Bad Debt Expense	-	-	-	-
Expense	2-33-00-950-Airport Depreciation Expense	Airport Depreciation Expense	37,459.00	10,737.00	10,737.00	10,737.00
Expense	2-33-00-111-Airport Wages		7,353.00	7,559.00	7,766.00	7,973.00
Expense	2-33-00-113-Airport Benefits		1,330.00	1,348.00	1,366.00	1,385.00
Data below this row will not be imported.						

Airport Manager Update Summary

- ASB small mowing crew has been mowing the airport all summer.
- Re-established power with excavating and electrical contractors to North Airport Close and Hurricane Way security gates and are having them put into service.
- July 3,2026 responded to a serious crash at the Foothills Regional Airport crash was off the runway both occupants survived.
- Dealt with and fixed sewer gas complaints and water loss issues in the pilot's lounge due to waste system deficiencies.
- Parking monitoring has become unreliable and inaccurate with no monitoring done during the busy summer months.
- Working with accounting to recover non-payment of funds from tenants and aircraft parking.
- Have been working to ensure the County has the current and the future ability to issue subleases for the airport to replace staff that have retired or left the County.
- Interviewed airport maintenance companies and received quotes for provided services to operate the airport.
- Twice weekly monitoring of water, propane, sewage, airport flight systems and lands.
- Brought in a contractor to repair the deck attached to the pilots lounge due to it pulling away and not being properly braced or supported.
- Conducted routine maintenance and contacted contractor for repairs of failures (warranty) of runway lighting system and PAPI's.
- Met with Mark Laver Economic Development Officer for the County and Drew Granson. We discussed the airport currently and future plans as well as the associated land use and potential economic opportunities.

Respectfully submitted,

Jeff Porter

Manager of Parks and Recreation

COMMUNITY SERVICES DEPARTMENT	
FOOTHILLS COUNTY	**TOPIC: Foothills Regional Airport Snowblower Attachment**
REPORT PREPARED BY: Jeff Porter **REPORT PRESENTED BY: Jeff Porter**	

PURPOSE OF REQUEST

To purchase a snowblower attachment for the stockpile skid steer to assist with the runway, taxiway and apron snow windrow clearing.

BACKGROUND

Currently the skid steer at the provincial stockpile is used minimally during the winter. Administration would like to utilize the skid steer at the airport when needed to attach a snowblower to blow the windrows made from snowplowing far off the runway to reduce broken lights and prevent banks of snow building up along the runway, taxiways and apron obscuring the marker lights. Last year 6 new LED lights were broken due to snowplowing operations. The funds for this purchase will be from the LGFF grant.

ITEM	Quantity	2026 Budgeted Amount	1. Brandt	2. Tractorland	3. Agriterra	4. RME
• **Bobcat Attachment Snowblower**	**1**	**$18,000**	**$14,125 + Taxes**	**No Quote Provided**	**$14,300 + Taxes**	**$17,764 + Taxes**

REQUEST OF COUNCIL

Recommended Motion: To approve the Brandt quote due to price, and to authorize administration to proceed with the snowblower purchase of $14,125 plus taxes.

FEE BYLAW SCHEDULE N

AIRPORT FEES

As contained in Bylaw 21/2027

FOOTHILLS REGIONAL AIRPORT FEES

Notes:

1. New Sublease

a. $1,000 for new lot development payable at time of application submission, non-refundable.
b. Lot sublease purchase fee due upon County Development Permit (DP) approval, rate as set by the County.
c. Annual sublease fee as per Foothills Regional Airport (2027 @ $0.300/ft^2) due at DP approval. Prorated for the year.
d. $5,000 refundable deposit due before movement on property, refunded after County final inspection.
e. DP fee determined by the County in accordance with Fee Bylaw Schedule A – Planning Services Fees, and due with DP application; non-refundable. Currently the following fees would apply and are subject to change annually:

DEVELOPMENT PERMITS	Filing Fee	Application Fee
Commercial/ Industrial/ Recreation/ Institutional		
New Construction		
600 sq. m. or less of floor area (footprint)	$100	$725
601 sq. m. to 1,499 sq. m. of floor area (footprint)	$100	$1400
1,500 sq. m. or more of floor area (footprint)	$100	$2100
Addition to use/ change of use in an existing building or portion thereof	$100	$400

2. Annual Sublease Fee

a. Payable each year by each sublease holder due March 31.
b. Amount based on a rate set annually by the County.
c. For new lot development the annual fee must be paid as soon as the Sublease Agreement is signed, pro-rated for the year.
d. Interest is charged for late payment at an annual rate of 5%.
e. $500 charge to make changes to an existing Sublease Agreement or a DP.

3. Tiedown and Parking Fees

Current	Proposed
Daily $15	$15
Weekly $105	$105
Monthly $150	$420 prepaid only
Annually $1560	$2520 prepaid only
Annually (without current airworthiness certificate)	$6000 prepaid only

Parking Late Payment Penalty 10%

FOOTHILLS REGIONAL AIRPORT BOARD ACTION LIST

LAST UPDATED: October 15, 2026

ACTION ITEM	DATE ASSIGNED	ASSIGNED TO	UPDATE ON ACTION TAKEN	DATE COMPLETED
Review of Lot Prices / Planning of New Future Lots		R. Hammond J. Porter	• J. Porter, R. Siewert and R. Hammond will try and have idea of Lot prices for a future meeting. Will investigate other airports and see if the FRAL is in the same market. • This item is ongoing and requires a long-term discussion on finances, timeframe and estimated date that the airport will run out of lots. • Board to review current infrastructure and identify needs such as parallel taxiways and development of current taxiways	Ongoing
Foothills Regional Airport Signage	June 13, 2024	J. Porter	• Request will be made to Alberta Transportation RE: airport directional signs on Hwy 2, J. Porter to work with Public Works to obtain airport signs	Ongoing
Airport Marketing Plan	September 12, 2024	R. Hammond J. Porter R. Pittet M. Laver	• Marketing options to be investigated • Potential realtor interest to be investigated R. Hammon to research value of lots	Ongoing
Parallel Taxiway	September 12, 2024	J. Porter	• Investigation into costs and preliminary engineering to be done	Ongoing

*Please note: Action list items will be removed from this list once they have been circulated for one meeting from the date of being resolved. This is to ensure all Board members are able to view the results for one meeting after the resolution and to maintain a concise action list.